

APPLICATION FOR SURVIVOR ACCESS CARD

OMB CONTROL NUMBER: 0702-0152

OMB EXPIRATION DATE: 01/31/2025

AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, 0702-0152, is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PRIVACY ACT STATEMENT OF 1974

AUTHORITY: 5 U.S.C. 301; Department Regulations; 10 U.S.C. 3013, Secretary of the Army; Section 626 of the National Defense Authorization Act (NDAA) For Fiscal Year 2019, Access to Military Installations for Certain Surviving Spouses and other Next of Kin Members of the Armed Forces Who Die While on Active Duty or On Certain Reserve Duty; Army Regulation 190-13, The Army Physical Security Program

PURPOSE: To provide installation commanders and law enforcement officials with the means by which information may be accurately identified to determine if an applicant meets authorized access requirements.

ROUTINE USES: The "Blanket Routine Uses" set forth at the beginning of the Army's compilation of System Records Notices apply to this system.

DISCLOSURE: Voluntary; however, failure to provide the requested information may result in denial of access to U.S. Army Installations.

SECTION I – APPLICANT INFORMATION

Full Name (Last, First, Middle): _____ Date of Birth (YYYY/MM/DD): _____

Current Address (Street, City, State): _____

Home Phone: _____ Cell Phone: _____ E-mail Address: _____

Driver License Number: _____ State of Issuance: _____

Service Member's Name: _____ Branch of Service: _____

Rank of Service Member: _____ Relationship to Service Member: _____

Applicant Certification: I certify the information provided is true and accurate, and I am providing it with the purpose of receiving the Survivor Access Card. I understand I must give _____ Visitor Control Center (VCC) consent to conduct a criminal history screening prior to the issuance of a Survivor Access Card. Failure to do so will result in the termination of the application process. I understand that this background screening will determine my eligibility for access onto Army installations.

Applicant Printed Name

Applicant Signature

Date

SECTION II – APPLICANT DOCUMENTATION REQUIREMENTS

Two forms of Identification Card (ID)

1. A valid (unexpired) State issued photo ID
2. Any form of ID from the [List of Acceptable Documents](#)

Applicants are required to provide proof of identity in original form, in person, at time of Survivor Access Card issue.

SECTION III – PHYSICAL SECURITY OFFICE VERIFICATION

(For Physical Security Office use only)

Date of NCIC III background check: _____ Individual cleared for unescorted access: Yes No

Is there derogatory information in report: Yes No

Is more information needed: Yes No

Printed Name of Government personnel performing Fitness Determination: _____

Signature of Government personnel performing Fitness Determination: _____

Phone number of Government personnel performing Fitness Determination: _____

SECTION IV – SURVIVOR OUTREACH SERVICE VERIFICATION

(For Survivor Outreach Service Office use only)

IS APPLICANT CLEARED FOR CARD ISSUANCE: _____

Installation of Survivor Outreach Service Office: _____

Printed Name of Survivor Outreach Services/ACS staff member: _____

Signature of Survivor Outreach Services/ACS staff member: _____ Date: _____

Expiration Date of Survivor Access Card: _____

Verified in Defense Information Processing System: _____ SOS Module: _____

Survivor Access Card FAQs

1. What is the purpose of the IMCOM Form 44?

Section 626 of Public Law, 115-232, the John S. McCann National Defense Authorization Act for Fiscal Year 2019 recognizes Survivors as having long term unescorted access to Army installations. The Survivor Access Card is intended for recognition and installation access to receive services, attend events, view memorials, and similar activities. The Survivor Access Card does not provide additional benefits or entitlements not already authorized to eligible surviving Family members. For example, it does not provide Army and Air Force Exchange Service (AAFES) Exchange or Defense Commissary Agency (DeCA) privileges, and cannot be used to prove eligibility for the Survivor Family Program discount at Armed Forces Recreation Centers (AFRCs).

2. What are the two different types of Survivor Access Cards?

The two different types of Survivors Access Cards are the Digital Automated Installation Entry (AIE) Survivor Access Card and DA Form 1602. Installations that have the Army's Digital AIE system will issue the Digital AIE Survivor Access Card. Otherwise, they will use the DA Form 1602.

3. Who is eligible for the Survivor Access Card?

Eligible surviving Family members are those who meet the criteria to receive the Gold Star Lapel Button or Next of Kin (NOK) Lapel Button including widow or widower, parent, child, stepchild, child through adoption, brother, half-brother, sister and half-sister and step-siblings. Surviving Family members who already have a military identification card granting installation access, such as a DD Form 1173 or Common Access Card (CAC) are not eligible to receive the Survivor Access Card.

4. What documentation is needed to obtain the Survivor Access Card?

In addition to providing personal identification, surviving Family members will need to complete IMCOM Form 44, which is the application for a Survivor Access Card. The information provided on this form will be used to perform a background check prior to issuance of the Survivor Access Card. Surviving Family members are required to provide two forms of identity in original form, in person, at time of Survivor Access Card issue. Refer to page 1 for a complete listing of acceptable forms of identification.

5. How long is the Survivor Access Card valid?

The Survivor Access Card is valid for three years at Army Installations and may be renewed upon expiration.

6. How can Surviving Family members renew their Survivor Access Card after the 3 year period of issuance?

Survivor access renewal process: Individuals with passes that are within 30 days of expiration, or passes that have already expired will need to go to the Visitor Control Center for renewal. Vetting will be conducted, after fitness determination completed, a new Survivor Access Card will be issued for 3 years. Individuals are required to provide documents for identity proofing listed in Section II of the application form.

7. Where do I send my completed application?

Surviving Family members can submit the completed application to their Army Survivor Outreach Service Coordinator. The mailing address of the Survivor Outreach Service Office is located at the Digital Garrison mobile APP. The Digital Garrison App provides information and facilitates access to a full array of on-post services. The app can be downloaded on Android and Apple devices. Within the easy-to-use app, Survivors of the Fallen can access an installation directory, gate information and hours, Survivor Access Card information, Gold Star Lapel Pin and Next of Kin Lapel Button replacement instructions, DFAS MYPay Account instructions and much more.



8. Who can I contact for additional information and to initiate the process?

The Army has a network of Survivor Outreach Service Coordinators at various locations. If you have questions about this form or how to fill it out, please contact the Survivor Outreach Service Coordinator at the installation closest to you by using the Survivor Outreach Service Staff finder located at <https://dcs9g.army.mil/safr/sos/sos-find.html> or by scanning the QR code to the right.

