



CATERING INFORMATION PACKET

(AS OF JUNE 2024)

Bldg. 711 Morton Drive, Fort Shafter, HI 96858

Catering Office Phone (808) 787-4011 Caterer DSN: (808) 787-4010

Catering Office Hours: Monday – Friday 0830-1630

Catering Office Closed on Weekends & Federal Observed Holidays



hawaii.armymwr.com

HALE IKENA BANQUETS & CATERING GENERAL INFORMATION

ELIGIBILITY

- Catering facility and services are provided on a first-come, first-serve basis
- Must comply with Department of The Army Regulations, AR 215 and directives

RESERVATIONS

We require at least one month in advance or earlier, for any reservations with an initial deposit to confirm the reservation. Once a deposit has been made, the deposit is non-refundable.

BILLING AND DEPOSITS

To secure your event date and time, client must submit a completed client information form to a Hale Ikena Catering Admin or Caterer and provide a non-refundable, non-transferrable initial deposit that is required to confirm at the time of booking. If no deposit is made, the inquiry/reservation is not confirmed. This deposit will be applied towards your contract total.

DEPOSITS (All Deposits are Non-Refundable):

- To book the Pikake* Banquet Room(s), the initial deposit amount is as follows:
 - 1 Pikake Banquet Room = \$300.00 initial deposit (est. guest count of
 - 2 Pikake Banquet Rooms = \$600.00 initial deposit
 - 3 Pikake Banquet Rooms (Whole Ballroom) = \$900.00 initial deposit
 - *Caterer assigns the banquet room(s) based on the estimated guest count
- To book the Courtyard Banquet Area, the initial deposit amount is \$250.00.
- To book the Lanai Banquet Area, the initial deposit amount is \$300.00.
- To book the Maile Banquet Room, the initial deposit is \$150.00.

PAYMENT

We accept the following forms of payments: Cash, Credit Card (Visa, MasterCard, Discover, and American Express), Cashier's Check or Business Checks. We do not accept personal checks.

PAYMENT DEADLINES

- 1st Payment: Initial deposit is due at time of inquiry, or submittal of completed client information form
- 2nd Payment: Two Weeks Prior to Event: 75% of contract total due (non-refundable)
- Final Payment: Three Business Days Prior to Event: 100% of contract total due (non-refundable)
- All deposits are non-refundable. Once we receive a deposit, there is no refund.

CANCELLATION

Per policy, all deposits are non-refundable. In the event you will need to cancel your event, please notify us no later than two weeks prior to the scheduled event date. At the time of booking, please understand that you have agreed to our terms and know that your deposit will be forfeited once you cancel.

HEADCOUNT GUARANTEES

To facilitate the success of every function, a final guaranteed headcount is required no later than two weeks prior to the event. Once this is given, the count may not fall below this guaranteed count. If any changes occur less than 2 business days prior to event, client is obligated to pay the full contract price for additional guests plus 10% surcharge. Food quantities and preparation are based on the guaranteed headcount. Hale Ikena will not be held responsible for short comings.

Note: All buffets have a minimum requirement of 50 paying guests.

SERVICE FEE AND GRATUITIES

A 20% service charge is added to all food and beverages and will be applied towards your contract total.

ROOM RENTAL FEE

Pikake Banquet Rooms are charged \$600.00 per section of the ballroom, in 4-hour increments, no less. Other banquet rooms are charge accordingly, in 4-hour increments, no less.

EVENT TIME	TIME SLOT
DAY	1000 - 1400
NIGHT	1800 - 2200

*CONFERENCE/MEETING TIMES – Please contact us for more details

ROOM RENTAL FEE

ROOM	SIZE	BANQUET CAPACITY	RENTAL
PIKAKE 1	21'X43'	70	\$600.00
PIKAKE 2	28.5'X43'	100	\$600.00
PIKAKE 3	28.5'X43'	90	\$600.00

- * Room rental fees does not include food and beverage cost
- * Wi-Fi is not available at our facility
- * Banquet capacity is based on the number of tables and chairs that can be accommodated within in the banquet room
- * Dependent on the setup of the banquet rooms, banquet capacity may decrease (Please contact us for more details)

The following rooms have a **One-Time Charge** on Room Rental Fee:

ROOM	CAPACITY	RENTAL
MAILE	16	\$150.00
COURTYARD	90	\$250.00
LANAI	80	\$300.00

*Waived Fee does not apply to these rooms

The Courtyard and Lanai are outside, open air banquet areas. These areas are not meant for meetings/conferences. The Courtyard is usually used for Promotion/Retirement/Award Ceremonies with a small reception to follow. The Lanai area is also good for Promotion/Retirement/Award Ceremonies with a small reception to follow and or small parties that accommodate up to 80, dependent on setup.

ROOM RENTAL FEE WAIVED POLICY

Room Rental Fee Waived* – Only applies to the Pikake rooms within the Ballroom. Functions will have their **Room Rental Fee 'Waived'** if they meet the following requirements:

1. Minimum Paid Guest Count per number of rooms **WITH**
2. Food and Beverage purchase amount (without the 20% service charge)

ROOM RENTAL FEE WAIVED POLICY

DAY TIME - LUNCH

NUMBER OF ROOMS	MINIMUM PAID GUESTS TO BOOK	WITH	FOOD AND BEVERAGE PURCHASE
1 ROOM	No Minimum	WITH	\$900.00
2 ROOMS	120 (P1&2) / 180 (P2&3)	WITH	\$1,800.00
3 ROOMS	220 (P1, 2, &3)	WITH	\$2,700.00

NIGHT TIME - DINNER

NUMBER OF ROOMS	MINIMUM PAID GUESTS TO BOOK	WITH	FOOD AND BEVERAGE PURCHASE
1 ROOM	No Minimum	WITH	\$1,200.00
2 ROOMS	120 (P1&2) / 180 (P2&3)	WITH	\$2,400.00
3 ROOMS	220 (P1, 2, &3)	WITH	\$3,600.00

Examples:

1. Graduation Party, Lunch Time, 120 confirmed paid guests, 2 Banquet Rooms, Paradise Lunch Buffet (\$25.95/guest). $\$25.95 \times 120 \text{ guests (2 rooms)} = \$3,114.00 \rightarrow$ Room Rental Fee Waived
2. Birthday Party, Dinner Time, 100 confirmed paid guests, Requested 2 Banquet Rooms, Traditional Dinner Buffet (\$31.95/guest). $\$31.95 \times 100 \text{ guests (2 rooms)} = \$3,195.00 \rightarrow$ only one banquet room rental fee is waived. Second room booked does not meet the requirement to have both banquet rooms waived as the confirmed head count is not 120 guests.
3. Birthday Party, Lunch Time, 95 confirmed paid guests, Requested 2 Banquet Rooms, Malihini Luau Lunch Buffet (\$25.95/guest). $\$25.95 \times 95 \text{ guests (2 rooms)} = \$2,465.25 \rightarrow$ only one banquet room rental fee is waived. Second room booked does not meet the requirement to have both banquet rooms waived as the confirmed head count is not 120 guests.
4. Retirement Party, Dinner Time, 65 confirmed paid guests, 1 Banquet Room, Classic Dinner Buffet (\$34.95/guest). $\$34.95 \times 65 \text{ guests (1 room)} = \$2,271.75 \rightarrow$ Room Rental Fee Waived
5. Baby Shower, Lunch Time, 40 confirmed paid guests, 1 Banquet room, Purchased only food from pupus (i.e. variety of appetizers, platters and pans of food) and non-alcoholic beverages (i.e. fruit punch, unsweetened iced tea, lemonade). Client purchased \$965.00 worth of food and beverages. Per Policy, since there is no minimum guest count to book one banquet room and client has purchased over \$900.00 in food and beverages, their banquet room rental fee for that one room has been waived.
6. Wedding Reception, Dinner Time, 198 confirmed paid guests, 3 Banquet Rooms, Classic Dinner Buffet (\$34.95/guest). $\$34.95 \times 198 \text{ guests (3 rooms)} = \$6,920.10 \rightarrow$ only two banquet rooms out of the three are waived. The third banquet room does not meet the requirement to have its room rental fee waived as the confirmed head count is not 220pax even though they met the food and beverage purchase amount. Per policy, all requirements must be met to have the room rental fee(s) waived.

If you have any questions in regard to this policy, please contact us for more information.

EVENT TIMING/DEADLINES

To ensure accuracy, timeliness, and a flawless event, please use the following checklist for items due prior to your scheduled event.

Upon Initial Booking

- Event Date & Time
- Type of Event
- Estimated Guest Head Count
- Non-Refundable Deposit based on the Number of Rooms Booked
- Deposit will secure/confirm your event date and time. Amount will be applied towards your contract total

14 Days Prior

- Menu Selection
- List of any appetizers, enhancements, additional beverages (fruit/lemonade)
- Confirmed Head Count. Once we receive this count, it cannot go down but can go up
 - Please state if vendors are included/not included in buffet head count
- List of Confirmed Entertainment Vendors (i.e. DJ, Photo Booth, Magician)
- List of planned activities (i.e. Slide Show, Arts and Crafts Tables, Space for playing games/performances, Space for dancing)
- Any rental usage of our audio-visual equipment? (i.e. Screen, Projector, Portable Speaker)
- List of Decorations (i.e. Balloon Arch, Flower Vase, Lighting, Banners/Posters, Backdrop)
- 75% of total contract due (non-refundable)
- Submit Vetted Guest List Form to the Caterer

7 Days Prior

- Final day to make any increases to the headcount
 - The additional guests will need to get a one-day guest pass from Tripler's Vehicle Control Center only on the day of the event before coming on Fort Shafter to attend the event.

3 Business Days Prior

- 100% of total contract due (non-refundable)

All payments are done prior to the event date.

INSTALLATION ACCESS

All guests 18 years or older must have a form of identification to arrive on base.

All persons 18 years and older entering Fort Shafter must carry a Government or State ID at all times (Hale Ikena is not responsible for security/access to the post).

Visitors with a valid Military/DOD/TWIC ID Card may proceed directly to the venue after clearing gate security.

Gate Security are enforcing Real ID on Army Hawaii Installations. Acceptable IDs are Diver's License (Gold Star), State ID (Gold Star), Passport, and Passport Card.

Guests under the age of 18 years or younger must be accompanied by an adult. This applies to all drivers under the age of 18. They cannot drive onto the installation unless accompanied by an adult in the vehicle.

INSTALLATION ACCESS – FOR NON-MILITARY/DOD ID CARD HOLDERS

As of June 1, 2023, the Fort Shafter Vehicle Control Center has permanently shut down. To get a one-day guest pass, guests and or entertainment vendors will have to go to Tripler's Vehicle Control Center prior to arrival at Fort Shafter only on the day of the event. Please have the following documents ready:

For the Driver of the Vehicle:

- Up to Date Driver's License
- Current Safety Check
- Current Vehicle Registration
- Current Auto Insurance Card
- Note: Identification is required for all passengers ages 18 years and older (i.e. State ID, Government ID, Passport)
- Please have paperwork readily available as it requires time to process the 1-Day Guest Pass

For all guests 18 years and older within the Vehicle:

- All guests, not only the driver, who are 18 years and older will need to get a one-day guest for each adult

Passengers within the vehicle must have a form of identification ready as well when entering the installation. Please allow at least 15-20 minutes for the processing of one one-day guest pass. All vehicles are subjected to a vehicle inspection, so please plan ample time prior to arriving to the event.

Please see next page on how to fill out the Vetted Guest List Form.

VETTED GUEST LIST FORM

If you have a Military/DoD ID Card Sponsor, please fill out the following document with the guest information for your event, which will allow them gate access to the installation as a new alternative.

Input all of the guests' and or entertainment vendor's information who are 18 years old or older, no minors (17 and under). As a reminder, the person who is placed as the sponsor, will be fully responsible for all the guests/vendors they are sponsoring on base. **If the guest does not have a Driver's License, please provide their State ID number or Passport Number.**

For the vetted guest list, do not alter the excel format, just fill in the blanks. It asks for the following information (names in alphabetical order):

- Guest Last Name
- Guest First Name
- Guest Birthdate
- Guest Driver's License Number/State ID Number/Passport Number
- Sponsor Full Name
- Sponsor Phone Number
- Installation/Day/Hours
- No information is needed on the following columns:
 - Company Name, Sponsor Organization, Expiration Date dd/m/yr

Please fill out as followed:

Example - FS Hale Ikena/20230625/1700-2230*

This information is based on your event date, setup time until event end time

Once this is filled out, please send it via email to the Hale Ikena Caterer No Later than two weeks (14 days) in advance prior to your event date. The Caterer will not accept any vetted guest list after the appointed deadline. No Exceptions.

Per Directorate of Emergency Services (DES) procedures, the vetted guest list is due no later than 14 days prior to event date.

A background check is required for all guests 18 years and older coming onto the installation.

If there are any additional guests after the vetted guest list was submitted, those additional guests will need to get the one-day guest pass at Tripler's Vehicle Control Center only on the day of the event prior to arrival on Fort Shafter.

All persons 18 years and older entering Fort Shafter must carry a Government or State ID at all times (Hale Ikena is not responsible for security/access to the post).

The Military/DOD ID card sponsor is responsible for the conduct and behavior of all guests. Inappropriate conduct or behavior may result in immediate removal.

FOOD

AR 215-2-5-8: Clubs will not permit any member, guest, or group to bring their own food or beverage into a club for consumption on the premises. Club food may not be removed from premises.

All food items must be provided by Hale Ikena. For the safety of all our guests, food and beverages must be consumed or disposed in the facility. Per policy, guests are not allowed to take any food/beverages out of the facility. Any breach of contract will result in the cancellation of your event with **NO REFUND**.

- Private buffets are limited to only 1 ½ hours from start of serving time and may not exceed past the event end time.
- Only a celebratory sheet cake and or cupcakes may be brought in (Please contact us for more details)
- Client is responsible for providing their own small paper plates and forks for the celebratory cake portion of the event
- Prepackaged cookies/brownies/lollipops are allowed as favors (Please contact us for more details on what is allowed)

Per policy, we do not allow any of the following food and or beverage services:

- Cotton Candy Machines and or Services
- Popcorn Machines and or Services
- Ice Cream/Gelato/Ice Candy Machines and or Services
- Boba Milk Tea Machine and or Services
- Acai Bowl Machine and or Services
- Dessert Bar Services (i.e. array of specialty sweets {i.e. macarons, donuts, tarts, cheesecakes})

If you have any questions about our food policies, please contact the Caterer for more information.

BEVERAGE SERVICE

Our policy does not allow any outside beverages, alcoholic or non-alcoholic, to be brought into the facility. Alcohol and Non-Alcoholic beverages used as favors/centerpieces/gifts/decorations are not allowed within our facility. Any beverage brought in will be confiscated immediately. All beverages must be provided by Hale Ikena.

Patrons must be 21 years or older to purchase and or consume any alcoholic beverage. Providing alcoholic beverages to a minor or breach of our rules and policies will result in the termination of the event with **NO REFUND**. Please drink responsibly.

ENTERTAINMENT, VENDORS AND DECORATIONS

All entertainment, vendors and decorations must be approved by the Caterer and Manager at least two weeks prior to the event. Please note that some vendors and decorations may not be permitted.

Per policy, clients and vendors are allowed only (1) hour prior to event start time to setup and decorate, no earlier. Vendors must cleanup and breakdown their equipment prior to close of event end time. All guests and or vendors must leave the facility no later than twenty minutes after their scheduled event end time.

- Decorations are the responsibilities of the client
- Any items brought in by the client/guests/vendors, must be brought back out of the facility by the mentioned parties by the end of the event
- All linen is to be provided only by Hale Ikena
- To keep the integrity of our building, we do not allow nailing, tacking or taping of objects on the wall, ceiling, chandeliers or any other facility property
- Items that are prohibited are: confetti, glitter, sand, soil, rice, tinsel, flower petals, scattered decorations (please contact us for more details)
- Food and beverage machines/services that are prohibited are: cotton candy, popcorn, ice cream/gelato, sushi, shaved ice, boba milk tea drinks
- Popcorn as favors are not allowed
- Flammable items such as candles, torches are not allowed. Only battery operated candles are allowed
- Bouncy houses/Inflatables are not allowed at our facility
- No live animals/petting zoos/pony rides are allowed at our facility
- Hale Ikena reserves the right to control the volume of any entertainment that impacts concurrent functions or surrounding community to include terminating entertainment
 - Day Time Events: All music must stop by 2:00 pm
 - Night Time Events: All music must stop by 10:00 pm
- Host/Sponsor is responsible for informing all vendors of requirement to check in with management on duty prior to the unloading and setup of equipment. We reserve the right to reassign vendor locations as necessary
- DJ smoke machines are prohibited from this facility
 - Smoke machines trigger the club's fire alarm
 - If fire alarm is triggered, Hale Ikena will not be responsible for loss of time, event time will not be extended and event will be terminated with no refund
- **Alcohol is not permitted to be either gifts, centerpieces and or favors for the event**
- Any breach of contract will result in the cancellation of your event with **NO REFUND**.

If you have any questions in regards to entertainment, vendors and or decorations, please contact the Catering Office at 808-787-4011 or the Caterer at 808-787-4010.

LIABILITY AND RESPONSIBILITY

Neither, the Hale Ikena or Army is liable for any loss or damage to, merchandise, equipment, or article left in any facility prior to, during, or following any event. The host and or sponsor will be held responsible for any losses or damages to the building, equipment, house decorations or fixtures belonging to the club/base caused by the host and sponsor or guests. Damages will be billed to the host and or sponsor at market replacement cost plus labor.

Hale Ikena is not responsible for any electrical equipment that is impacted due to the loss of power as a result to vendor or guest equipment.

Host and or sponsor is responsible for the conduct and behavior of all guests. Inappropriate conduct or behavior may result in immediate removal.

All persons entering Fort Shafter must carry a Government or State ID at all times (Hale Ikena is not responsible for security/access to the post).

Executive Order 13058 protecting federal employees from exposure to tobacco, prohibits smoking within fifty feet of restaurants or bars

INTERNET

Our facility ***does not*** have Wi-Fi. Clients are allowed to bring in their own hot spot devices to provide internet to their event.

EQUIPMENT RENTAL

Equipment available in for 4 hour increment rent includes:

- Projector: \$50.00
- Projector Screen: \$50.00
- Portable Speaker System: \$50.00

If available, a podium with microphone can be provided at no charge.



QUESTIONS & ANSWERS

Q: What is included in the Room Rental Fee?

A: The room comes with setup and breakdown of tables and chairs determined by the information given. We will also provide white tablecloths. If the event has catering, then we will provide items needed for you and your guests.

Q: Can civilians have a catered event at Hale Ikena?

A: Yes, civilians can host a catered event at Hale Ikena if they have a Military/DOD ID cardholder sponsor. The client will need to submit a Vetted Guest List for their event, they are required to have a Military/DoD ID Card Sponsor to sponsor all their civilian/non-military guests and or entertainment vendors onto the installation.

Q: Am I able to stop by and visit the Hale Ikena before booking my event?

A: Yes, please contact us for an appointment. Site visits are conducted only Monday – Friday from 10:00am to 3:00pm. Our office is closed on weekends and federal observed holidays.

Q: Who do I contact if I have additional questions or additional information for my event?

A: You can contact our Catering Office at 808-787-4011 during business hours (Monday – Friday from 8:30am – 4:30pm).

Q: My event has less than (50) guests, which is the minimum to have a buffet, what can I order?

A: If the event has less than (50) paying guests, then the client is offered the following options:

- **3 Course Plated (Lunch/Dinner) Meal**
For more information, please contact the Caterer;
- **Heavy Assortment of Pupus/Appetizers**

Q: Can I bring in my own cake?

A: Yes, per policy, a celebratory sheet cake and or cupcakes are the only outside food we allow in our facility. For more details, please contact us. As per policy, the client is responsible for providing their own small paper plates and forks for the cake portion of the event.

Q: We have a lot of leftover Pupus/Appetizers, can we take it home?

A: No, it is against Army Regulations and our facility rules and policies. We at Hale Ikena have the right to take corrective actions. The client and or sponsor will be fully responsible for the actions of those guests.

Any breach of the contract will result in termination of the event with NO REFUND.

If you have any other questions that were not mentioned, feel free to contact our Catering Office.



Building 711, Morton Dr. Ft. Shafter, HI 96858-5000

Phone (808) 787-4011; Caterer (808) 787-4010

BREAKFAST BUFFET MENUS - 50 PAID GUEST MINIMUM

CONTINENTAL BREAKFAST \$11.75/GUEST

- Assorted Breakfast Pastries
- Orange Juice
- Hot Coffee
- Water

RAINBOW BREAKFAST \$16.95/GUEST

- Assorted Breakfast Pastries
- Sliced Fresh Fruit
- Orange Juice
- Hot Coffee
- Water

PARADISE BREAKFAST \$18.95/GUEST

- Assorted Breakfast Pastries
- Assorted Fresh Fruit
- Scrambled Eggs
- Choice of Only One Meat:
 - Bacon, Pork Link Sausage or Portuguese Sausage
- Steamed White Rice
- Country Fried Potatoes
- Orange Juice
- Hot Coffee
- Water

Menus and prices are subject to change without notice. A 20% service charge will be added to contract total.



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MALIHINI LUAU LUNCH BUFFET – 50 PAID GUEST MINIMUM

INCLUDED

- Kalua Pork and Cabbage
- Shoyu Chicken
- Chicken Long Rice
- Lomi Salmon
- Tossed Green Salad with Assorted Dressings
- Macaroni Salad
- Roasted Sweet Potatoes
- Steamed White Rice
- Fresh Pineapple
- Haupia (Coconut Dessert)
- Hot Coffee, Tea and Water

ENHANCEMENTS

- Additional Lunch Entrée \$7.75/guest
- Assorted Cakes and Pies \$8.75/guest
- Cake and Pudding Bar \$5.50/guest

\$25.95/GUEST

Menus and prices are subject to change without notice. A 20% service charge will be added to contract total.



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PARADISE LUNCH BUFFET – 50 PAID GUEST MINIMUM

ENTRÉE (2 CHOICES)

- Teriyaki Chicken
- Baked Chicken with Gravy
- BBQ Chicken
- Teriyaki Beef
- Roast Beef with Mushroom Gravy
- Kalua Pork and Cabbage
- Blackened Catch of the Day with Lemon Butter Sauce
- Egg Dipped Catch of the Day with Tartar Sauce
- Sautéed Catch of the Day w/White Wine Mushroom Cream Sauce

INCLUDED

- Tossed Green Salad with Assorted Dressings
- Macaroni Salad
- Potato Salad
- Coleslaw
- Mixed Vegetable Medley
- Steamed White Rice
- Garlic Mashed Potatoes
- Dinner Rolls
- Hot Coffee, Tea and Water

ENHANCEMENTS

- Additional Lunch Entree \$7.75/guest
- Assorted Cakes and Pies \$8.75/guest
- Cake and Pudding Bar \$5.50/guest

\$25.95/GUEST

Menus and prices are subject to change without notice. A 20% service charge will be added to contract total.



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HALE IKENA DINNER BUFFET MENUS – 50 PAID GUEST MINIMUM

TRADITIONAL DINNER BUFFET

\$31.95/guest

- Choice of (2) Entrees
- Choice of (3) Salads
- Choice of (2) Starches

CLASSIC DINNER BUFFET

\$34.95/guest

- Carved Roast Beef (Carving Station) with Horseradish & Au Jus
- Choice of (1) Entrée
- Choice of (3) Salads
- Choice of (2) Starches

ROYAL DINNER BUFFET

\$MP/guest

- Carved Prime Rib (Carving Station) with Horseradish & Au Jus
- Choice of (1) Entrée
- Choice of (3) Salads
- Choice of (2) Starches

ENHANCEMENTS

- Additional Dinner Entrée \$8.50/guest
- Assorted Cakes and Pies \$8.75/guest
- Cake and Pudding Bar \$5.50/guest

Menus and prices are subject to change without notice. A 20% service charge will be added to contract total.

DINNER BUFFET OPTIONS

SALADS

- Tossed Green Salad with Dressings
- Tomato and Cucumber Salad
- Macaroni Salad
- Oriental Chicken Salad
- Marinated Artichoke and Mushrooms
- Potato Salad
- Pasta Primavera
- Caesar Salad

STARCHES

- Steamed White Rice
- Garlic Mashed Potatoes
- Rice Pilaf
- Roasted Red Potatoes
- Chow Mein Noodles
- Penne Pasta Alfredo

ENTREES

- Barbeque Chicken
- Teriyaki Chicken
- Chicken Florentine
- Chicken Marsala
- Roast Pork with Gravy
- Roast Beef w/Soy Chile Glaze
- Roast Beef w/Cabernet Mushroom Sauce
- Blackened Catch of the Day with Lemon Butter Sauce
- Macadamia Nut Catch of the Day with Wasabi Cream Sauce
- Grilled Chicken with Cajun Cream Sauce
- Grilled Chicken with Soy Chile Glaze
- Baked Chicken with Dijon Cream Sauce
- Baked Chicken with Roasted Garlic Mushroom Sauce
- Baked Chicken Parmesan
- Sautéed Catch of the Day with Lobster Brandy Cream
- Sautéed Catch of the Day with White Wine Mushroom Cream
- Grilled Catch of the Day with Tropical Fruit Salsa

INCLUDED

- Dinner Rolls
- Mixed Vegetable Medley
- Hot Coffee, Unsweetened Iced Tea, and Water

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ILIMA LUAU DINNER BUFFET – 50 PAID GUEST MINIMUM

INCLUDED

- **1 Choice of:** Chicken Long Rice OR Shoyu Chicken
- Kalua Pork and Cabbage
- Egg Dipped Catch of the Day with Tartar Sauce
- Tossed Green Salad with Dressing
- Macaroni Salad
- Lomi Salmon
- Roasted Sweet Potatoes
- Steamed White Rice
- Fresh Pineapple
- Haupia (Coconut Dessert)
- Dinner Rolls
- Hot Coffee, Tea and Water

ENHANCEMENTS

- Additional Dinner Entrée \$8.50/guest
- Assorted Cakes and Pies \$8.75/guest
- Cake and Pudding Bar \$5.50/guest

\$32.95/GUEST

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PUPU/APPETIZER MENU (serves 50)

Kalua Pork with Rolls	\$320.00
Teriyaki Beef, Sliced	\$320.00
Teriyaki Chicken, Sliced	\$300.00
Chicken Katsu, Sliced	\$300.00
Meatballs (Flavors: BBQ, Teriyaki, or Sweet and Sour)	\$150.00
Chicken Wings (Flavors: Plain, Mild, Hot or Kalbi with Ranch Dip)	\$275.00
Deep Fried Pork and Shrimp Won Tons with Sweet Chili Sauce or Shoyu Mustard Dip	\$225.00
Chicken or Spinach Stuffed Mushrooms	\$225.00
Soybean Bowl with Garlic or Sweet Chili Sauce	\$40.00
Lomi Salmon	\$200.00
Ahi Limu Poke	Market Price
Tako Poke	Market Price
Poi (per pound)	Market Price
Basket of Tortilla Chips and Salsa	\$54.00
Basket of Potato Chips with Onion Dip	\$54.00
Deviled Eggs Topped with Bay Shrimp or Black Olives	\$270.00
Mini Turkey or Ham Tortilla Pinwheels	\$220.00
Turkey or Ham Finger Sandwiches	\$220.00
Fresh Assorted Baked Cookies	\$140.00
Brownies	\$140.00
Assorted Mini Danish	\$155.00

Menus and prices are subject to change without notice. A 20% service charge will be added to contract total.



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PANS & PLATTERS MENU (serves 50)

Large Pan of Oriental Chicken Salad	\$64.00
Large Pan of Chow Mein Noodles	\$64.00
Large Pan of Bacon or Portuguese Sausage Fried Rice	\$64.00
Large Pan of Steamed White Rice	\$38.00
Large Platter Fresh Vegetables with Ranch Dip	\$110.00
Large Platter of Fresh Sliced Assorted Fruit	\$110.00
Large Platter of Domestic Cheeses and Crackers	\$100.00
Large Platter of Cold Cut Deli Meats with Mini Rolls	\$110.00
Large Platter of Spam Musubi	\$160.00

All are available in Medium Sized Platters that serve 25 guests! Please ask Caterer for details.

Menus and prices are subject to change without notice. A 20% service charge will be added to contract total.



Building 711, Morton Dr. Ft. Shafter, HI 96858-5000

Phone (808) 787-4011; Caterer (808) 787-4010

BEVERAGE MENU

BEVERAGES

- Fresh Brewed Coffee \$18.00/gallon
- Lemonade or Fruit Punch \$15.25/gallon
- Unsweetened Iced Tea \$13.25/gallon
- All Day Coffee and Tea Station (Coffee, Tea, and Water) \$7.50/guest
- Canned Sodas (Coca Cola, Diet Coke, Sprite) \$2.00/can

ALCOHOL

- Please contact us for current information
- Per Policy, no outside alcoholic beverages are **NOT ALLOWED**
- Alcohol beverages used as favors/centerpieces/gifts are **NOT ALLOWED**
- All alcohol must be provided by Hale Ikena

If you would like to have a Bar Open for your event, there will be a fee of \$120.00*. No minimum. The Bar will only be open for 3 ½ hours. (i.e. Daytime Slot: 10am-1:30pm; Nighttime: 6pm-9:30pm). Please let the Caterer know if you would like to have your Bar, Hosted or No-Host.

Hosted:

Option #1: Host pays for all of the guests' drinks for the duration of the event (no limit)
Option #2: Host sets a cap/limit (i.e. \$1,000.00 tab). Once the cap has been reached, the bartender will notify the Host if they would like to close out the tab and have the guests pay for their own drinks for remainder of the event time.

No-Host:

Host pays the fee to have the bar open with a bartender for the event. Guests will pay for their own drinks throughout the duration of the event time.

Menus and prices are subject to change without notice. A 20% service charge will be added to contract total.

Mahalo

We look forward to Catering Your Special Event!



Hale Ikena

Morton Drive, Building 711

Fort Shafter, HI 96858

Catering Admin Office (808) 787-4011; Caterer (808) 787-4010

Office Hours: Monday – Friday 0830 – 1630.

Catering Office is Closed on Weekends and Federal Observed Holidays

Interested in Booking an Event? Please email our Caterer at roxanne.b.takemoto.naf@army.mil.

Website: hawaii.armymwr.com

NOTES
