



**DEPARTMENT OF THE ARMY
HEADQUARTERS SUPPORT COMPANY
25TH INFANTRY DIVISION
SCHOFIELD BARRACKS, HAWAII 96857-5000**

REPLY TO
ATTENTION OF

APVG-STB-HSC

1 Oct 09

MEMORANDUM FOR RECORD

SUBJECT: Assumption of Command By Authority of Paragraph 2-3a, AR 600-20

The undersigned assumes command of the Headquarters Support Company, 1st Brigade, 2nd Battalion, 25th Infantry Division, Schofield Barracks, Hawaii; UIC ABC123.
Effective date: 1 Oct 09.

JOHN Q. PUBLIC
CPT, IN
Commanding

SAMPLE