

Gift and Donation Offer

1. Donor.

Name:

Organization (if applicable):

Phone number:

Address and Email address:

2. Type of Gift or Donation.

Nature: (describe proposed gift or donation item(s) or service)

Number of items:

Value: (monetary amount or approximate value per item)

Donor conditions:

3. Acknowledgement.

By signing below, I,

of

(enter name)

(enter organization)

submit the above referenced gift/donation offer. Furthermore, I acknowledge that I am aware of the following requirements to donate gifts to the U.S. Army Garrison, Hawaii:

a. Disclaimer: "No U.S. Army endorsement of the supplier, product, or service may be implied or intended" in regards to any gift accepted by the U.S. Army.

b. Donor must agree to pay mailing/delivery costs and coordinate delivery of accepted gift.

c. If monetary donation offer is approved, checks or money orders should be made out to the USAG-HI IMWRF.

d. Checks or money orders will be submitted to the Director, Family and Morale, Welfare and Recreation upon approval.

e. Acceptance is authorized by the gift acceptance approving authority who must seek legal review from the Garrison's servicing legal office before gifts/donations are accepted.

Signature of Prospective Donor

Date _____