

INFORMATION PAPER

IMHW-MW
16 May 2018

SUBJECT: Private Organizations Operating on U.S. Army Garrison, Hawaii (USAG-HI) Installations.

1. Purpose. To provide information on the oversight of Private Organization (PO) operating on USAG-HI installations.

2. References.

a. Department of Defense Instruction (DoDI) Number 1000.15, Procedures and Support for Non-Federal Entities Authorized to Operate on DoD Installations, 24 Oct 08.

b. DoDI Number 5500.7-R, Joint Ethics Regulation (JER), 17 Nov 11.

c. Army Regulation (AR) 210-22, Private Organizations on Department of the Army Installations, 22 Oct 01.

d. AR 210-7, Personal Commercial Solicitation on Army Installations, 18 Oct 07.

e. AR 600-29, Fund-Raising Within the Department of the Army, 7 Jun 10.

3. General Information.

a. POs requesting to operate on Army installations must have the written consent of the Installation Commander after completing all regulatory processes and procedures, to include a legal review. POs receiving approval to operate on the installation must operate in accordance with their installation approved constitution and bylaws. The Installation Commander may withdraw approval for POs to operate on the installation at any time.

b. The Senior Commander, US Army Hawaii, has designated the approval authority and management of the PO program to the USAG-HI Garrison Commander. The Directorate of Family and Morale, Welfare, and Recreation (DFMWR) has been delegated to oversee the processing of PO validation and revalidation requests on behalf of the Garrison Commander. Management of the PO program is not a core DFMWR or NAFI program and resources are not provided by the Installation Management Command (IMCOM) to support this function. Overhead cost limitations for DFMWR are restricted to percentages associated with the cost to operate established NAFI programs and services.

c. The DFMWR currently provides oversight to approximately 22 authorized POs and supports additional non-core DFMWR programs such as installation fundraising and commercial solicitation, to include home based businesses, on behalf of the Garrison Commander.

d. Seven (7) POs have been granted to utilize installation property through Directorate of Public Works and have a real estate license agreement (3 current, 4 expired).

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4. General Restrictions.

a. Private organizations are not entitled to, and will not receive, Army endorsement by virtue of their contributions to the military community or installation, their promotion or support of Army goals and objectives, or for any other reason.

b. DoD employees cannot endorse or appear to endorse membership drives or fundraising for any non-Federal entity except as allowed by other regulations (Combined Federal Campaign, Army Emergency Relief Fund, Informal Fund, etc.).

c. POs are restricted from receiving financial assistance either directly or indirectly from the nonappropriated fund instrumentality (NAFI) and are not permitted to utilize Army services (legal, administrative, management, etc.). They may be granted a license or lease agreement through the Directorate of Public Works.

d. POs are not part of the military, so they will receive only limited Government supervision. DoD personnel are not authorized to participate in day-to-day management for a PO nor authorized to act as a fiduciary for a PO. Neither Soldiers nor civilian employees will be assigned to work for POs as an official duty.

e. POs cannot conduct activities that: May discredit the Army, DoD, or the Federal government; Impose a financial obligation on the Army or NAFI; or Duplicate and/or compete with authorized Army or NAFI activities.

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