



DEPARTMENT OF THE ARMY  
HEADQUARTERS SUPPORT COMPANY  
25<sup>TH</sup> INFANTRY DIVISION  
SCHOFIELD BARRACKS, HAWAII 96857-5000

REPLY TO  
ATTENTION OF

APVG-STB-HSC

1 Oct 09

MEMORANDUM FOR RECORD

SUBJECT: Request to Establish New Unit Funds

1. The following UIC's are attached to the 1<sup>st</sup> Brigade, 2<sup>nd</sup> Battalion, 25<sup>th</sup> Infantry Division, and are requesting to establish MWR regular unit fund accounts:

<u>Company Name</u>	<u>UIC</u>
A Company	ABC123
B Company	DEF456
C Company	GHI789

2. The POC for this memorandum is the undersigned, 808-555-1212.

JOHN Q. PUBLIC  
CPT, IN  
Commanding

NOTE:

You will also need your unit's  
**AAA-162** alpha roster, **DA 1687** and  
**Assumption of Command**  
memorandum