

MILITARY TRAINING REQUEST

The proponent of this form is the Directorate of Plans, Training, Mobilization and Security

SECTION 1. STUDENT DATA

NAME _____ RANK/GRADE _____ SSN _____
 UNIT _____ DUTY POSITION _____ PHONE _____
 SECURITY CLEARANCE _____ GENDER _____ ~~AC~~CIVILIAN JOB SERIES/PAY PLAN _____
 DATE OF RANK _____ PROM PTS _____ BOARD DATE (Y ŠÔ) _____ ~~AC~~GT _____
 (YY/MM/DD) (YY/MM/DD)
 PMOS _____ STAR MOS _____ UIC _____ PROFILE? (ATTACH COPY) YES ~~AC~~NO
 DEROS _____ ETS _____ AUTH MTOE/TDA PARA/LN _____
 (YY/MM/DD) (YY/MM/DD) (REQUIRED FOR ASI/SQI PRODUCING COURSES)
 EMAIL ADDRESS (REQUIRED)

STUDENT SIGNATURE _____

By signing this document, I acknowledge that an application has been submitted on my behalf to attend school.

SECTION 2. COURSE INFORMATION

COURSE TITLE _____
 COURSE NUMBER _____ SCHOOL CODE _____
 PURPOSE/JUSTIFICATION (REQUIRED)

PRIMARY CLS NO. _____ DATES _____
 ALTERNATE CLS NO. _____ DATES _____

SECTION 3. COMMAND APPROVAL FOR REQUEST

COMPANY COMMANDER ~~AC~~

BATTALION COMMANDER ~~AC~~

BRIGADE COMMANDER ~~AC~~

S3E3 REPRESENTATIVE ~~AC~~

CIVILIAN SUPERVISOR ~~AC~~

SECTION 4. STATUS OF TRAINING REQUEST

STUDENT HAS BEEN CONFIRMED FOR COURSE DATES _____

STUDENT HAS BEEN PLACED ON THE WAITING LIST FOR COURSE DATES _____

TRAINING IS DISAPPROVED FOR THE FOLLOWING REASON(S):

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. Sections 4101-4118; and E.O. 9397.

PRINCIPAL PURPOSE: To request training by military and civilian personnel and to document the authorization of such training by their chain of command.

ROUTINE USE: The information provided on this form will be used to register military and civilian personnel for formal military training through the Army Training Requirements and Resources System (ATRRS).

DISCLOSURE: Voluntary; however, failure to furnish the requested information may result in your ineligibility for participating in this training.