

# 2019 Army Arts & Crafts Contest Guide for Participants

Contest open for submissions May 6, 2019 – July 8, 2019

## ELIGIBILITY:

Authorized MWR patrons (see Army regulation, AR 215-1, chapter 7) are eligible to enter, with the exception of employees of the Army Arts & Crafts program, their family members and other individuals engaged in the development and implementation or direct execution of this promotion, to include the marketing staff and Army senior leadership, all who are ineligible to participate in this promotion.

## TWO (2) DIVISIONS:

1. **Group I - Novice:** Individuals whose art skills have not been gained in formal education leading to college credit or a college degree.
2. **Group II - Accomplished:** Individuals who have gained skills and knowledge through formal courses leading to credit in college or art schools, or received awards in professional competitions.

## NINE (9) CATEGORIES (within each Division):

1. **Ceramics:** artwork clay, pottery, or similar materials, often covered in decorative stains, glazes, etc.
2. **Digital Art:** artistic work that uses digital technology as an essential part of the creative/presentation process (***Digitally altered photographs should be entered in the Army Digital Photo Contest held in October/November.***)
3. **Drawings:** artwork using drawing instruments such as graphite pencil, charcoal, colored pencil, silverpoint, or other dry medium on a piece of paper.
4. **Fiber/Textile:** any craft using fabric, yarn or other textile components as the main focus.
5. **Glass Art:** artwork using non-crystalline solid material which may include vases, sculpture, glass tile mosaics, ornaments, stained glass, fused glass, etc.
6. **Metals and Jewelry:** artwork predominantly created with metals to form sculptures, figurines, kinetic works, metal jewelry, etc.
7. **Mixed Media:** artwork utilizing more than one medium and combines various traditionally distinct art medias (i.e., work on canvas that combines paint, ink, and collage).
8. **Paintings:** artistic work which uses the application of paint, pigment, color or other medium (i.e., acrylic, oil, ink, gouache, fresco) to a surface using brushes, knives, sponges, airbrush, etc.
9. **Wood:** artwork sculpted, crafted, constructed, or decorated with wood to create furniture, carvings, marquetry, musical instruments, toys, etc.

## HOW TO ENTER:

- Contest website is located at [www.armymwr.com/artsandcrafts](http://www.armymwr.com/artsandcrafts)
- Participants must complete the online profile and submit photos of the artwork between **12:00 am Central Time (CDT) May 6, 2019 and 11:59 pm CDT July 8, 2019** at the contest application website: <https://cloud.mwr.army.mil/apptrac>.
- Participants using Internet Explorer from a military computer on the network may need to temporarily disable the compatibility view settings. Another option is to use another browser. Disabling compatibility view setting instructions are provided in APPTRAC under the "Forms" tab.

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- Contact your local Garrison POC for garrison specific instructions and additional

information. Garrison information can be found at:

<https://www.armymwr.com/programs-and-services/arts-and-crafts/facilities>

## GENERAL ENTRY GUIDELINES:

- Participants may enter **three** artwork per category at the Garrison level.
- Participants may submit up to three images of each piece of 3-Dimensional work (usually front, back and side). For 2-dimensional artwork, one image is sufficient and should be a straight-on view. Photograph paintings in natural light with no glare. Images should show the art or craft work against a neutral background with no extraneous material. Please do not leave prize ribbons from local contests attached to the work when photographing.
- All images of artwork should be sharp and in focus to include close-up details. Images should be **high resolution jpg files** between 600KB and 2MB (maximum size allowed) and **high resolution suitable for printing at 300 dpi**.
- **Required information** about the artwork on the entry form includes: **dimensions of the art work, media used, short paragraph describing how the entry was made/created, description about the work which would indicate complexity of work** (i.e., number of beads, number of stitches in cross stitch, type glaze, etc.) and additional information of interest about the entry and/or individual. *For example: All sculptures of the three boys are about 8 inches in height made with paper, starch, water, cardboard boxes, wires, and brush. I first started off with the wire structure and shaped the position of each boy. I worked my way from top to bottom, starting with the head and body. I then finished off the arms and legs. I made the glue by boiling water and adding the starch. Once the glue was cool and the materials were laid out, I brushed a generous amount of glue onto the paper and tore pieces off, applying it to the frame. As I wrapped the paper around the wire, I smoothed out the paper, making sure no air or bumps deformed the work. As I started to shape each boy part, it became easier to see the final product. Once it gets to a certain point I used a specific colored Korean paper to make the skin, hair, and clothes. The work took almost 3 months to complete.*
- **All submissions must be the original artwork of the entrant, completed within 12 months from the start of the current contest year; artwork entered in previous Army Arts & Crafts contest years may not be resubmitted.**
- Artwork done as official duty, illustrations, training aids, or similar assignments are not eligible.
- All artwork must have a unique title for identification; "Untitled" is not acceptable as an entry title and will be disqualified.
- Participants should log-in APPTRAC and view artwork entries to ensure images have uploaded properly; it is the participants' responsibility to ensure the photo of the artwork is properly loaded.

## DETERMINATION OF WINNERS:

- After the close of the participants submission period (**11:59 pm CST July 8, 2019**), Garrison/Directorates POCs will judge and advance entries from their garrison to the higher level competition using the web-based program at <https://cloud.mwr.army.mil/apptrac>.
- At the higher level, three qualified experts will be selected to judge all entries advanced

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by the Garrison/Directorate POC. Judges will be professionally involved in the arts field (e.g., critics, curators, editors, educators, practitioners, etc.). The judges' decisions on all entries are final.

### **PRIZES:**

- Higher level awards will be conferred as 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and Honorable Mention for each category and group of the contest (as listed on page 1 of this Guideline). Judges are not required to award all prizes in all categories of competition. Higher level monetary awards will be given to:
  - 1st Place - \$300
  - 2nd Place - \$200
  - 3rd Place - \$100
- All prizes will be awarded to the name listed on the entry form.
- All taxes and any other costs not specifically stated within these Official Rules are the sole responsibility of a winner. A prize may not be transferred, substituted or redeemed for cash, except at IMCOM, Family and MWR's sole discretion. Sponsor reserves the right to substitute a prize of equal or greater value if advertised prize is unavailable at the time the prize is awarded. Sponsor reserves the right to modify or cancel this contest at any time. All prizes will be awarded, providing there are a sufficient number of eligible entries received. All claimed prizes will be awarded.

### **DISPOSITION OF ENTRIES:**

- Winning entries will be archived by IMCOM G-9, Community Recreation and may be used for exhibitions, publicity and display.
- All entries may be used for exhibitions or news release purposes and may be comprehensively used and/or reproduced without limitation by or on behalf of the Department of Defense.
- Participation in the contest constitutes permission to allow IMCOM G-9 to use the winning entries.
- Entries that do not conform to the above guidance will be disqualified.

**PRIVACY STATEMENT:** AUTHORITY: Section 552a, Title 5, United States Code; Section 3013, Title 10, United States Code; Executive Order NO. 9397; Army Regulation 215-1.

**PRINCIPAL PURPOSES:** The primary use of the information provided by contest participants is to select and contact potential winners, and to determine whether potential winners are authorized participants. Additionally, the information will be used to issue any 1099 required for reporting of prizes to the IRS. All federal, state and local taxes are the sole responsibility of the winners. **DISCLOSURE IS VOLUNTARY:** There is no obligation to provide any information; however, failure to provide the requested information may result in the contest participant being deemed ineligible to win or to be awarded a prize.

In the event IMCOM Family and MWR is prevented from continuing with the contest, or the integrity of the contest is severely undermined by any event beyond the Army's control, including but not limited to fire, flood, epidemic, earthquake, explosion, labor dispute or strike, act of God or public enemy, satellite or equipment failure, riot or civil disturbance, war (declared or undeclared), terrorist threat or activity, or any federal, state or local government law, order or regulation, order of any court or jurisdiction, or other cause not reasonably within the Army's control (each a "Force Majeure" event), the Army shall have the right, in its sole discretion, to

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abbreviate, modify, suspend, cancel or terminate the contest without further obligation. If the

Army, in its sole discretion, elects to abbreviate the contest as a result of a Force Majeure event, IMCOM, Family and MWR reserves the right, but not the obligation, to award the prizes from among all valid and eligible participants received up to the time of such Force Majeure event.

**LIMITATION OF LIABILITY:** Participants agree to hold harmless IMCOM Family and MWR, the Army, and DoD for any liability of any kind resulting, in whole or in part, directly or indirectly, from participation in the contest or acceptance/misuse or nonuse of the prizes awarded. Winners assume all liability for any injury or damage caused, or claimed to be caused, by participation in this contest or use or redemption of any prize. IMCOM Family and MWR, the Department of Defense and the Army are not responsible for any defective prizes. By accepting a prize, the winner grants the contest entities the right to use winner's name for purposes of advertising in any and all media, now known or hereafter devised, without notice, review or approval, without compensation, unless prohibited by law. IMCOM, Family and MWR is not responsible for any typographical or other error in the printing of the offer, administration of the contest or in the announcement of prizes.

IMCOM, Family and MWR will not be held responsible for entries which may be lost in transit, undelivered, delayed or illegible entries. IMCOM, Family and MWR reserves the right at their sole discretion to disqualify any individual who tampers with the entry process and/or void any entries submitted fraudulently; to modify or suspend the sweepstakes; or to terminate the sweepstakes and conduct a random drawing using all eligible non-suspect entries received as of the termination date. Sponsor reserves the right to modify prize award procedures. IMCOM, Family and MWR is not responsible for technical, hardware or software malfunctions, telephone failures of any kind, lost or unavailable network connections, inability to access a website, inability to submit an entry, or fraud, incomplete, garbled, or delayed computer transmissions or inaccurate transcription of entry information, whether caused by Sponsor, users or by any of the equipment or programming associated with or utilized in the Sweepstakes or by any technical or human error which may occur in the processing of submissions which may damage a user's system or limit an Eligible Participant's ability to participate in the Sweepstakes.

**WINNERS LIST:** Winners' names will be posted on the [armymwr.com](http://armymwr.com) website around mid August, 2019. Prizes do not imply endorsement by the Army or any other party.

**SPONSOR & ADMINISTRATOR:** The Sponsor of this contest is US Army IMCOM, Family and MWR Community Recreation, 2455 Reynolds Road, Joint Base Fort Sam Houston, Texas 78234-7588.